



Springwell
Leeds

Provider Access Policy

April 2019

Springwell Leeds Academy Provider Access Policy

Introduction

This policy statement sets out Springwell Academy's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

- All pupils in years 8-11 are entitled:
- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through personalised careers reviews, annual reviews, assemblies, group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

A provider wishing to request access should contact Simon Jones (Assistant Headteacher) via the Academy office.

Telephone: 0113 4870555 (Option 3)

Email: office@springwellacademyleeds.org

Our safeguarding/child protection policy outlines the academy's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy.

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. These events can be discussed on an individual provider basis in order to best meet the needs of our pupils.

Premises and facilities

Springwell Leeds will make classrooms, meeting rooms or hall space available for discussions between the provider and pupils, as appropriate to the activity. We will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or another suitable member of the staff team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the academy office. They will then be shared with pupils throughout the school.

Monitoring, Evaluation and Review

The Assistant Headteacher has responsibility for the implementation, monitoring and review of this policy. Overall responsibility for this policy rests with the Executive Principal.

About this policy

Written by:	S. Jacques
Date:	18/4/19
Presented to Governors	May 2019
Ratified by Governors	Awaiting ratification
To be reviewed by	July 2019

Scott Jacques
Executive Principal
Springwell Leeds Academy
April 2019