

Vacancy for an Attendance Officer
One vacancy available at our South and East site
Temporary post for one year only in the first instance
Annual salary £23,023.00 FTE (Actual salary for 39 weeks £19,758)



The post holder will be responsible for supporting improved attendance in the full site cohort of children. You will work with all stakeholders to improve attendance for individuals and groups of children. You will form strong relationships with children and their families, identifying and resolving barriers to them attending school full time. You will need to be able to drive, as the role will involve getting out into the community and supporting children into school.

If you would like to discuss or find out more about this post, please contact:
Laura Reader (South) (l.reader@springwellacademyleeds.org) or
Emma Dodsworth (East) (e.dodsworth@springwellacademyleeds.org)

Completed applications should be e-mailed to Lauren Harper,
l.harper@springwellacademyleeds.org.

The closing date for this post is: 9am on 1st September 2022.

Springwell Leeds is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. All shortlisted candidates will be required to complete a self-disclosure form. The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provides that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website. Successful candidates will also be required to undergo an enhanced disclosure and barring services check.

www.springwellacademyleeds.org

www.wellspringacademytrust.co.uk