

JOB TITLE: Subject Leader Maths

JOB REFERENCE NO: Springwell Leeds

GRADE: TLR 2C

RESPONSIBLE TO:

Associate Principal

Key Areas:

- Provide education for pupils that are within a specialist setting
- To use creative approaches within curriculum development
- To develop learning programmes within your specialist area
- To develop collaboratively curriculum packages and programmes to support pupils needs
- To lead and support class teachers in confidently delivering maths learning to aid pupil progress
- To supervise support staff within the setting
- To liaise with Senior managers and others about pupils
- To maintain an up to date knowledge of key curriculum areas linked to role

General Duties and Responsibilities:

- To act as tutor to appropriate group
- To provide a safe and secure educational setting based on nurture principles
- To teach pupils within the school as necessary to their needs (including delivery of GCSE and other accredited courses)
- To baseline assess pupils in cooperation with the SENCO so as to develop an individual learning plans to support learning and behaviour for each pupil
- To help develop an ethos that can provide support and education for pupils to help sustain them within education successfully based on the concept of 'unconditional positive regard'
- Collaboratively address any barriers to learning associated with all areas of the national curriculum but with a particular focus upon identified curriculum areas.
- To provide relevant documentary evidence for all pupil
- To attend any relevant training
- To undertake any other duties commensurate with the post as directed by the Senior Leadership Team

Leadership and Management

- Lead, coordinate and evaluate the teaching of Maths across the whole school, working in collaboration with the two other Subject Leaders for Maths at the other two sites.
- To take responsibility for the development of schemes of work, assessment, lesson planning
- Keep staff up-to-date on national, local and school curricular Developments in Maths.
- Ensure that the environment and ethos is understood by all and underpins and enhances students' learning and rewards students' achievements.
- Take responsibility in identifying individual training needs and provide support for colleagues in the teaching of Maths
- Take active responsibility for the professional development of staff in relation to Maths, including the induction of new staff.
- Work cooperatively with the Coordinator for Literacy and Numeracy to develop the school's literacy and numeracy programme.
- Line manage other staff as appropriate

- Lead and/or contribute to, when appropriate, school working parties with a view to informing school policy and decision-making.
- Act as a role model to colleagues and encourage collaboration, cooperation and teamwork.
- Monitor and evaluate the quality of Maths teaching and learning on site following school quality assurance systems to review the impact of teaching on pupil progress.
- Be proactive in analysing relevant data to make judgements' updating pupil progress.
- To provide progress reports to SLT and governors as appropriate.
- Be responsible for the planning and evaluation of the school programmes as relevant to your TLR area of responsibility.
- Manage efficiently and cost-effectively the resources available to the Department and set up systems to ensure good stock maintenance.